

Minutes for  
Library Board of Trustees  
Regular Meeting – December 5, 2023  
Main Library Room.

1. Call to Order
  - a. 5:00pm
2. Roll Call
  - a. Jenny, Raylene, Ruth, Julie, Alice, Abbie, Dan (minutes).
3. Approval of Agenda (Motion to Approve)
  - a. Julie 1<sup>st</sup>. Jenny 2<sup>nd</sup>. All in Favor
4. Approval of Minutes (Motion to Approve)
  - a. Julie 1<sup>st</sup>. Jenny 2<sup>nd</sup>. All in Favor
5. Public Comment
  - a. No Public present.
6. Review Bills and Budget
  - a. Passed during meeting. No questions
7. Directors Report
  - a. Toddler Time – fluctuates weekly with the number of guests. Santa is coming tomorrow.
  - b. Book Club – Next month is Klara and the Sun and A Farewell to Arms. First time reading 2 books in one month.
  - c. Library events – In November we introduced many new events for all ages, and have had attendance for most of them. Tried for a lot of events that are not heavy on planning requirements.
  - d. Bob Ross painting was a huge hit. Class filled up quickly and a waitlist continued to fill up. This program was free and it brought in about \$20 worth of donations. Everyone was asking for another Bob Ross painting class.
  - e. Teen council – Moving forward we have canceled ‘teen council’ opting for a weekly after school game day and one monthly get together that will change each month. Movie day planned for Christmas break.

- f. The Library has been able to help high schoolers fulfill their volunteer paperwork.
  - g. Book sale – going great with book donations and selling.
  - h. Thanks Alice for getting someone in here to fix the light switch in the women’s bathroom so quickly!
  - i. Abby is doing great and is a huge help!
  - j. The festival of trees is currently in place, with about 15 trees in the library. The GLWC (gun lake women’s club) donated \$325.
8. Old Business
- a. Policy Book
    - i. Emailed version sent today. To be reviewed by the board in January.
9. New Business
- a. Director evaluation.
    - i. Dan to email the previous evaluation form.
    - ii. Alice provided the oral report of Abbie’s 90 day evaluation. This was very positive, and the sentiment was shared by all the board members.
  - b. Next year’s board meeting dates
    - i. Jan 23<sup>rd</sup>, Feb 27<sup>th</sup>, March 26<sup>th</sup>, April 23<sup>rd</sup>, May 28<sup>th</sup>, June 25<sup>th</sup>, July 23<sup>rd</sup>, August 27<sup>th</sup>, September 24<sup>th</sup>, October 22<sup>nd</sup>, Dec 3<sup>rd</sup>.
    - ii. Julie motioned to adopt these dates, Jenny 2<sup>nd</sup>. All in favor.
10. Updates on local meetings.
- a. Martin Township, Orangeville, and Watson.
    - i. Emailed reports to Orangeville and Watson. Martin township meeting attended by Alice. No issues directly related to the library.
    - ii. Abbie attended the Friends meeting. They discussed the tree fundraiser. Additionally they are working to balance the

checkbook with recent changes in the organization. Abbie

helping to provide receipts.

11. Next Meeting: January 23rd, 2023 @5pm

12. Adjournment (Motion to Adjourn)

a. Julie 1<sup>st</sup>. Jenny 2<sup>nd</sup>. All in Favor. 5:29 pm.